

Below are step-by-step instructions of how to view your contact information:

1. Login to your [OASIS Student Account](#) with your Oglethorpe username and password.
2. Select “OASIS for Students”.
3. Select “Update My Contact Information” from the left-hand side.
4. You will be redirected to another page.
5. On the page you will see your profile which shows the following:
  - a. Personal Identity with preferred gender identity and preferred pronoun
  - b. Permanent mailing address
  - c. Email addresses
  - d. Phone numbers
6. You can edit all of these through your student account with the exception of your permanent mailing address. If you would like to update your permanent mailing address, you will need to fill out the online [Change of Address Form](#).