Below are step-by-step instructions of how to print your schedule in your OASIS Student Account.

1. Login to your [**OASIS Student Account**](https://oasis.oglethorpe.edu) with your Oglethorpe username and password.
2. Select “OASIS for Students”.
3. Select “New! Student Planning – View, Plan and Register”
4. You will be redirected to another page.
5. Click on “Student Planning” in the upper left-hand corner.
6. Select “Plan & Schedule” from the drop-down menu.
7. Your schedule will appear with the courses and their respective statuses listed to the left-hand side of the grid schedule.
8. Just above your schedule you will see an icon that has a printer on it and says “Print”.
9. Select that icon.
10. A new tab will open with a different layout showing only those courses you are registered in.
11. Right click on your schedule and select “Print” from the menu.