Below are step-by-step instructions of how to apply for graduation through your Student Account. If you no longer have access to your OASIS Student Account please contact the HUB at **hub@oglethorpe.edu**for assistance.

1. Login to your [**OASIS Student Account**](https://oasis.oglethorpe.edu) with your Oglethorpe username and password.
2. Select “OASIS for Students”.
3. Select “Apply for Graduation” from the right hand column beneath Academic Profile.
4. You will be redirected to your Self Service account.
5. Select “Apply” next to your degree program.
6. If your degree program is incorrect, you will need to submit a [**Change of Major/Minor Form**](https://hub.oglethorpe.edu/forms/change-of-majorminor/) and receive a confirmation email before submitting your Graduation Application.
7. Once you select “Apply”, you will be redirected to the actual application.
8. On the left hand side please note that this will show all the majors and minors listed on your program. If there is a second major or minor missing, you will need to submit a [**Change of Major/Minor Form**](https://hub.oglethorpe.edu/forms/change-of-majorminor/) and receive a confirmation email before continuing your Graduation Application.
9. You will need to enter the term in which you plan to complete your degree requirements.
10. You will need to enter your Preferred Name on your diploma.
11. You will need to enter your Hometown and State.
12. Indicate whether or not you will attend Commencement.
13. Indicate whether you want to receive your diploma at Commencement, *provided you have satisfied all your degree requirements and don’t have any holds*, or if you want it sent somewhere else.
14. Indicate whether you are a military veteran or not.
15. Press “Submit”.
16. You should receive a confirmation email confirming that you have successfully submitted your Graduation Application from the HUB.